



TRENDY & STYLISH STATIONERY FOR THE RICH MOMENTS IN LIFE

## WEDDING PROGRAMS

There's a lot that goes into creating the perfect program for your wedding ceremony. We work hard to make this a smooth task for today's busy brides. The more you tell us, the more we'll understand you and your preferences. This guide will assist you in collecting all the necessary information to build your program.

**TIMING IS IMPORTANT.** Orders for wedding programs should ideally be placed a minimum of five weeks prior to the wedding date. Rush orders are available (less than five weeks) for an additional \$50 rush charge. **Remember, it is never too early to place an order.** Once your order is placed, it reserves a spot for you on our calendar, and allows us to stock the proper colored paper/ribbon for your custom order. Here's a brief timeline on how your program comes together...

- **ORDER PLACED.** Submit the following order form as complete as possible, along with a non-refundable \$50.00 deposit (which will be applied towards final balance). We accept personal checks or money orders made payable to Jessica McMullin. Online and credit card payments are also available through Paypal. Completed order forms may be submitted via...  
Mail • **Paper Dreams Design Studio, 822 S. Johanson Rd, Peoria, IL 61607**  
Email • **paperdreamsdesign@comcast.net**  
Fax • **(309) 402-0118**
- **DESIGN BEGINS.** Once all your information, photos and deposit are received, program design will begin. The more you tell us about your style preferences, the better we can custom-design a program perfect for your wedding. We process orders according to wedding date, so you can expect an e-proof via email 4-6 weeks prior to your wedding date.
- **PROOFING.** The base price of your program included two e-proofs (initial design and one revision). Please proof carefully as additional proofs may result in incremental charges. Once final approval is granted, we are not responsible for typos or omissions. However, we will provide discounted reprint if time allows. You may also opt for a mailed hard copy proof prior to final approval for a \$10.00 charge.
- **PRINTING/ASSEMBLY.** Final payment is due before printing. Once balance is paid, printing and assembly will begin. Your order will then ship within 7-10 business days. Shipping generally runs \$13 per 100 programs, but may vary by zip code.

Congratulations on your upcoming wedding. We look forward to working with you.

www: **paperdreams** ■■■  
■■■ **designstudio.com**



## ALL ABOUT YOU

Name \_\_\_\_\_

Shipping Address \_\_\_\_\_  
\_\_\_\_\_

Phone (Day/Eve) \_\_\_\_\_

Email (where proof will be emailed) \_\_\_\_\_

Bride's Full Name \_\_\_\_\_

Groom's Full Name \_\_\_\_\_

Wedding Date \_\_\_\_\_ Ceremony Time \_\_\_\_\_

Wedding Location (Place/City/State) \_\_\_\_\_

*Delivery will be 7-10 days prior to wedding date. If you require an earlier delivery, please note that date here:* \_\_\_\_\_

Wedding Colors (list primary color first, followed by an accents) \_\_\_\_\_  
\_\_\_\_\_

Please provide us direction regarding your Wedding Style... \_\_\_\_\_  
\_\_\_\_\_

- Elegant    Modern    Trendy    Traditional    Unique    Colorful    Floral  
Destination    Seasonal    Fleur    Damask    Hearts    Religious    Victorian

I prefer fonts that are     *Script*     Sans-Serif     Serif

I already found the perfect font for me by the name of: \_\_\_\_\_  
[www.paperdreamsdesignstudio.com/Fonts](http://www.paperdreamsdesignstudio.com/Fonts)

How many programs are you ordering? \_\_\_\_\_

Would you like a mailed Hard Copy Proof (Add \$15.00 to order)?     Yes     No

**To begin design, we require a \$50 deposit that will be credited towards your final balance.**

I will mail a check or money order (made payable to Jessica McMullin).

Please send a Paypal invoice to this email address: \_\_\_\_\_



## PRODUCT SELECTION

*Please choose one of our seven program styles below.*

### THE SQUARE.

\$1.99 includes color accent on front emblem, black/white printing on 4 pages inside.

**Front Emblem:**  First Names       One-letter Monogram       Three-letter Monogram  
 Wedding Date       Custom Logo

**Custom Colors:** Cardstock \_\_\_\_\_ Ribbon \_\_\_\_\_

**Add Upgrades:**  Color Printing Inside (+25¢)       Additional 4 Pages (+50¢)  
 Tie My Ribbons (+\$50 per order)

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### THE STEP.

\$1.99 includes color accent on front page, black/white printing on other three pages.

**Front Page:**  First Names       One-letter Monogram       Three-letter Monogram  
 Full Names       Wedding Date       Wedding Location  
 Custom Logo       Wedding Time       Poem/Quote

**Custom Colors:** Cardstock \_\_\_\_\_ Ribbon \_\_\_\_\_

**Add Upgrades:**  Vellum Cover (+25¢)       Color Printing Inside (+30¢)  
 Tie My Ribbons (+\$50 per order)       Additional Page (+25¢)

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### THE PADDLE FAN.

\$1.99 includes color accent on front, black/white on back.

**Front Page:**  First Names       One-letter Monogram       Three-letter Monogram  
 Full Names       Wedding Date       Wedding Location  
 Custom Logo       Wedding Time       Poem/Quote

**Custom Colors:** Cardstock \_\_\_\_\_ Ribbon \_\_\_\_\_

**Add Upgrades:**  Color Printing (+25¢)       Deluxe Wave Handle (+30¢)  
 Tie My Ribbons (+\$50 per order)



## PRODUCT SELECTION

**THE SKINNY DELUXE.**  
\$1.99 includes color accent on front, black/white printing on two inside pages and ribbon bow.

**Front Emblem:**  First Names       One-letter Monogram       Three-letter Monogram  
 Wedding Date       Custom Logo

**Custom Colors:** Cardstock \_\_\_\_\_ Ribbon \_\_\_\_\_

**Add Upgrades:**  Color Printing Inside (+25¢)       Tie My Ribbons (+\$50 per order)

**THE SKINNY.**  
\$1.39 includes color accent on front, black/white printing directly on inside of cardstock cover.

**Front Emblem:**  First Names       One-letter Monogram       Three-letter Monogram  
 Wedding Date       Custom Logo

**Cardstock Cover:**  White     Ivory     Tan     Blue     Pink     Yellow     Green

**Accent Paper Color:** \_\_\_\_\_  Add Color Printing Inside (+25¢)

**THE MINI.**  
\$1.69 includes color accent on front cover, black/white printing on four inside pages.

**Front Emblem:**  First Names       One-letter Monogram       Three-letter Monogram  
 Wedding Date       Custom Logo

**Custom Colors:** Cover Cardstock \_\_\_\_\_ Ribbon \_\_\_\_\_

**Add Upgrades:**  Color Printing Inside (+25¢)       Additional 4 Pages (+50¢)  
 Tie My Ribbons (+\$50 per order)

**THE ELITE.**  
99¢ includes black/white printing and corner ribbon.

**Cardstock Color:**  White     Ivory     Tan     Blue     Pink     Yellow     Green

**Ribbon Color:** \_\_\_\_\_  Add Color Printing (+25¢)



## WEDDING PARTY

*(If you want relation to the bride/groom listed, please write after the names. ie. Sister of the Bride)*

Bride's Parents \_\_\_\_\_

Groom's Parents \_\_\_\_\_

Maid/Matron of Honor \_\_\_\_\_

Best Man \_\_\_\_\_

Bridesmaids \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Groomsmen \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Flower Girl \_\_\_\_\_

Ring bearer \_\_\_\_\_

Ushers \_\_\_\_\_

\_\_\_\_\_

Readers \_\_\_\_\_

\_\_\_\_\_

Musicians \_\_\_\_\_

\_\_\_\_\_

Officiant \_\_\_\_\_

Other \_\_\_\_\_

\_\_\_\_\_





## PROGRAM EXTRAS

*Your wedding program is limitless as to what it may feature; and today's brides are taking their own road in creating some pretty unique programs. Additional options may increase the number of pages in your program depending on size/style selected.*

*Due to limited space on the Paddle Fan, content is restricted to the Wedding Party, Ceremony and a short one-line thank you.*

- Note from the Couple** - a thank you note to parents, guests and/or special friends who helped prepare you for your wedding day.
- Remembrance** - a short tribute to loved ones who have passed away or unable to attend for various reasons. "In Loving Memory" recognizes special family members in your lives.
- Engagement Photo** - Many couples choose to add an engagement photo alongside their thank you note. Please make sure the file you email us is a high-resolution jpeg (300 dpi).
- Tradition Descriptions** - When you have guests from all religious and cultural backgrounds, a brief description of some of your traditional activities may be helpful for guests.
- Photos of the Wedding Party** - Get creative! Write a short bit about each wedding party member along with their headshot. This is especially fun for sports-themed weddings.
- Reception Information** - Provide the directions, dinner menu, along with a timeline of the night's events so your guests don't miss a thing!
- All About You** - Include some tidbits about the new couple... the story of how you met, how he proposed, etc...
- New Address** - If getting married means a new residence for you, you may want to share with guests the new address where you'll be making your home together.

ADDITIONAL NOTES AND INSTRUCTION FOR OUR DESIGNER....