



TRENDY & STYLISH STATIONERY FOR THE RICH MOMENTS IN LIFE

WEDDING PROGRAMS

There's a lot that goes into creating the perfect program for your wedding ceremony. We work hard to make this a smooth task for today's busy brides. The more you tell us, the more we'll understand you and your preferences. This guide will assist you in collecting all the necessary information to build your program.

TIMING IS IMPORTANT. Orders for wedding programs should ideally be placed a minimum of five weeks prior to the wedding date. Rush orders are available (less than five weeks) for an additional \$50 rush charge. **Remember, it is never too early to place an order.** Once your order is placed, it reserves a spot for you on our calendar, and allows us to stock the proper colored paper/ribbon for your custom order. Here's a brief timeline on how your program comes together...

- **ORDER PLACED.** Submit the following order form as complete as possible, along with a non-refundable \$50 deposit (which will be applied towards your total). We accept personal checks or money orders made payable and mailed to **Jessica McMullin** at Paper Dreams Design Studio, 822 S. Johanson Rd, Peoria, IL 61607. We can also set up an online payment through Paypal.
- **DESIGN BEGINS.** Once all your information, photos and deposit are received, program design will begin. The more you tell us about your style preferences, the better we can custom-design a program perfect for your wedding. We process orders according to wedding date, so you can expect an E-Proof via email 4-6 weeks prior to your wedding date.
- **PROOFING.** The base price of your program included two e-proofs (initial design and one revision). Please proof carefully as additional proofs may result in incremental charges. Once final approval is granted, we are not responsible for typos or omissions. However, we will provide discounted reprint if time allows. You may also opt for a mailed hard copy proof prior to final approval for a \$10.00 charge.
- **PRINTING/ASSEMBLY.** Final payment is due before printing. Once balance is paid, printing and assembly will begin. Your order will then ship within 7-10 business days. Shipping generally runs \$13 per 100 programs, but may vary by zip code.



ALL ABOUT YOU

Name _____

Shipping Address _____

Phone (Day/Eve) _____

Email (where proof will be emailed) _____

Bride's Full Name _____

Groom's Full Name _____

Wedding Date _____ Ceremony Time _____

Wedding Location (Place/City/State) _____

Delivery will be 7-10 days prior to wedding date. If you require an earlier delivery, please note that date here: _____

Wedding Colors (list primary color first, followed by an accents) _____

Please provide us direction regarding your Wedding Style... _____

- Elegant • Modern • Trendy • Traditional • Unique • Colorful • Floral
- Destination • Seasonal • Fleur • Damask • Hearts • Religious • Victorian

I prefer fonts that are ____ *Script* ____ Sans-Serif ____ Serif

I already found the perfect font for me by the name of: _____
www.paperdreamsdesignstudio.com/Fonts

How many programs are you ordering? _____

Would you like a mailed Hard Copy Proof (Add \$10.00 to order)? **Yes -or- No**

To begin design, we require a \$50 deposit that will be credited towards your final balance.

I will mail a check or money order (made payable to Jessica McMullin).

Please send a Paypal invoice to this email address: _____



PRODUCT SELECTION

THE SKINNY DELUXE.

\$1.90 includes color accent on front, black/white printing on two inside pages and ribbon bow.

Front Emblem: ____ First Names ____ One-letter Monogram ____ Three-letter Monogram
____ Wedding Date ____ Custom Logo

Custom Colors: Cardstock _____ Ribbon _____

Add Upgrades: ____ Color Printing Inside (+25¢) ____ Tie My Ribbons (+\$50 per order)

THE SKINNY.

\$1.35 includes color accent on front, black/white printing directly on inside of cardstock cover.

Front Emblem: ____ First Names ____ One-letter Monogram ____ Three-letter Monogram
____ Wedding Date ____ Custom Logo

Cardstock Cover: ____ White ____ Ivory ____ Tan ____ Blue ____ Pink ____ Yellow ____ Green

Accent Paper Color: _____ **Add Upgrades:** ____ Color Printing Inside (+25¢)

THE MINI.

\$1.60 includes color accent on front cover, black/white printing on four inside pages.

Front Emblem: ____ First Names ____ One-letter Monogram ____ Three-letter Monogram
____ Wedding Date ____ Custom Logo

Custom Colors: Cover Cardstock _____ Ribbon _____

Add Upgrades: ____ Color Printing Inside (+25¢) ____ Additional 4 Pages (+50¢)
____ Tie My Ribbons (+\$50 per order)

THE ELITE.

95¢ includes black/white printing and corner ribbon.

Cardstock Color: ____ White ____ Ivory ____ Tan ____ Blue ____ Pink ____ Yellow ____ Green

Ribbon Color: _____ **Add Upgrades:** ____ Color Printing (+25¢)



WEDDING PARTY

(If you want relation to the bride/groom listed, please write after the names. ie. Sister of the Bride)

Bride's Parents _____

Groom's Parents _____

Maid/Matron of Honor _____

Best Man _____

Bridesmaids _____

Groomsmen _____

Flower Girl _____

Ringbearer _____

Ushers _____

Readers _____

Musicians _____

Officiant _____

Other _____



PROGRAM EXTRAS

Your wedding program is limitless as to what it may feature; and today's brides are taking their own road in creating some pretty unique programs. Additional options may increase the number of pages in your program depending on size/style selected.

Due to limited space on the Paddle Fan, content is restricted to the Wedding Party, Ceremony and a short one-line thank you.

- Note from the Couple** - a thank you note to parents, guests and/or special friends who helped prepare you for your wedding day.
- Remembrance** - a short tribute to loved ones who have passed away or unable to attend for various reasons. "In Loving Memory" recognizes special family members in your lives.
- Engagement Photo** - Many couples choose to add an engagement photo alongside their thank you note. Please make sure the file you email us is a high-resolution jpeg (300 dpi).
- Tradition Descriptions** - When you have guests from all religious and cultural backgrounds, a brief description of some of your traditional activities may be helpful for guests.
- Photos of the Wedding Party** - Get creative! Write a short bit about each wedding party member along with their headshot. This is especially fun for sports-themed weddings.
- Reception Information** - Provide the directions, dinner menu, along with a timeline of the night's events so your guests don't miss a thing!
- All About You** - Include some tidbits about the new couple... the story of how you met, how he proposed, etc...
- New Address** - If getting married means a new residence for you, you may want to share with guests the new address where you'll be making your home together.

ADDITIONAL NOTES AND INSTRUCTION FOR OUR DESIGNER....